

# **ORDER CONTRACT**

# DEADLINE - September 26th, 2016

EXHIBITOR				
Company / Organization:			A	
Tax Invoice Address:				
Bulstat:				
IN Vat:		100		
Accountable Person:				
Correspondence Address:				
Phone:	E-mail:		Web site:	
Contact Person: First Name	Family N	lame		
ORGANIZER - "E-REGION - VARNA"				
Address: 15, Saborni Blvd. 9000, Phone: ++359 52 601 581, Mobile: ++: e-mail: office@ Web site: www.	"E-Region - Varna" Bank Account: Allianz Bank Bulgaria BG74BUIN70061029027816			

	PACKAGE PRICE	S / without VAT	
Built-up Area		Non-Built-up Area	
4 square meters Package	734 BGN	4 square meters Package	514 BGN
6 square meters Package	1004 LGN	6 square meters Package	674 BGN
8 square meters Package	1274 BGN	8 square meters Package	834 BGN
10 square meters Package	1544 BGN	10 square meters Package	994 BGN
12 square meters Package	1814 BGN	12 square meters Package	1154 BGN
Amount:		Amount:	
20% VAT:		20% VAT:	
ALL IN:		ALL IN:	
The package price of the Built-up area includes:  Fee Rental actual size Rental construction Assembly and disassembly Rental equipment - table, 2 chairs and el. contact 500 W Cover for two persons / event opening cocktail Information participation in the Catalogue		The package price of the Non-Built-up area includes:  □ Fee  □ Rental area  □ Rental equipment - table, 2 chairs and electrical.  contact 500 WT  □ Cover for two persons / event opening cocktail  □ Information participation in the catalog	
* For rent additional equipment and advertising space required see your file from - www.varnaexpo.com To participate page / file - Rental space and equipment and / or file - Advertising		* For rent additional equipment required see your file from - wv To participate page - file space or file - Advertising	ww.varnaexpo.com

Organizer:	Exhibitor:
(Signature and Stamp)	(Signature and Stamp





#### I. GENERAL CONDITIONS OF PARTICIPATION

1. Venue: Palace of Sports and Culture - VARNA

2. Organizer: NGO "E-Varna"

3. Eligibility

Bulgarian and Foreign legal entities and individuals, state institutions and other entities offering products and services within the themes of the exhibition have a right to participate in the exhibition.

#### 4. Registration

- 4.1. Application for Participation: Application for participation shall be made by the Exhibitor by filling in and sending the deadlines of Application Contract form. Written confirmation of the Order Contract by the Organizer is considered to be the moment of conclusion of the contract between the two parties. For written confirmation is considered and issued by the Organizer pro-forma Invoice. General conditions are binding on the Exhibitor, unless special contract provides otherwise. Changes in Application form signed by the Exhibitor may be made in writing within thirty (30) days before the date of the exhibition after coordination with the Organizer.
- 4.2. Exhibitor may not sublet all or part of the leased space or to promote third parties and / or foreign trademark without the consent of the Organizer.
- 4.3. Cancellations: Cancellations are accepted if received in writing no later than thirty (30) days before the opening of the exhibition. Upon withdrawal after paid an advance, it is not recovering the Exhibitor. Upon withdrawal after fully paid amount Exhibitor shall pay an additional penalty of 30% (thirty percent) of the value of the rent of the ordered exhibition area as well as the full cost of any additional services that are provided in connection with his participation in exhibition.

#### II. SERVICES

#### 1. Rental for Non-built-up Exhibition Area

The organizer shall submit the requested exhibition area, taking the maximum degree the Exhibitor's requirements and the concept of the overall spatial layout of the exhibition. In the area rental includes: cleaning the aisles around the booth and other common areas, waste collection and disposal during the exhibition, the total cost of electricity. Energy, ventilation and heating, common security of the hall overtime, general information services. The price of the rented area does not include cleaning the stands.

# 2. Shaping the Exhibition Areas

- 2.1. Standard or larger stand: Exhibitor may declare in writing with the Application Contract.
- 2.2. The Exhibitor can build individual booth after consultation with the Organizer without breaking the general conditions.
- 2.3. Exhibitors may present their exhibits only on the exhibition areas ordered and paid for the Organizer.

## 3. Other Services

The Organizer can provide a written request by the Exhibitor additional services for a fee.

# 4. Security and risk-taking

The Organizer provides general security of the exhibition and is not responsible for damage or missing property of the Exhibitor by third parties within the working hours of the exhibition. The Organizer is not responsible for damage or missing property the Exhibitor resulting from fire, natural disasters and other unforeseen or unavoidable events of extraordinary nature occurred in work or outside work during the exhibition.

#### 5. Working Hours and schedule

- October 12<sup>th</sup> -13<sup>th</sup>, 2016 construction of stands and application of Exhibitors;
- October  $14^{th}$  - $16^{th}$ , 2016 exhibition and seminars on the program;
- October 17th, 2016 removal of Exhibitors and dismantling of stands.

Working hours in the days of assembly and disassembly of the exhibition structures are from 10 a.m. to 7 p.m.



# **GENERAL CONDITIONS**

### III. Terms and payment

After signing the Order Contract within 5 business days Exhibitor shall pay 30% (thirty percent) of its value against the proforma Invoice. The remaining amount including additional requested services shall be paid within September 26<sup>th</sup>, 2016. The Exhibitors who have not paid their obligations completely will be not allowed to participate in the exhibition. Failure to pay the agreed amount up to September 26<sup>th</sup>, 2016 shall be accepted as a refusing of the Exhibitor to participate in the exhibition. The Organizer holds 20% of the CONTRACTING amount as a penalty for refusing of the Exhibitor.

The bank account of the organizer is: "E-Varna" Allianz Bank Bulgaria - Bank Account (IBAN): BG74BUIN70061029027816

The Organizer shall issue a tax invoice in the statutory period.

#### IV. Other terms

#### 1. Fire protection requirements

All construction and advertising materials and exhibits used by the Exhibitor must comply with the regulatory requirements for fire and emergency safety. The exhibitor is obliged to provide access to valves and fire hydrants in the halls and outdoor areas. Smoking and storage of flammable materials in the exhibition halls is prohibited.

## 2. Compliance with the rules on health and safety at work

The exhibitor is obliged to take all steps to prevent possible risks to persons working at the booth during the exhibition as well as during mounting and charging, dismantling and removal of exhibits in case the exhibition stand shall be constructed by the Exhibitor's employees.

# 3. EXHIBITOR is obliged:

- 3.1. To observe the internal rules of procedure, working hours, sanitary requirements and fire safety within the Palace of Sports and Culture VARNA.
- 3.2. To organize the export of waste to the sites designated for this.
- 3.3. Do not put advertising material outside the rented area without the consent of the Palace of Sports and Culture VARNA. The opposite is considered property damage and extra cost.
- 3.4. To protect the property of Palace of Sports and Culture VARNA.
- 3.5. Violation of flooring, walls and paneling; damaged chairs, tables and equipment in the halls; nailing, cutting, scraping, gluing on walls, structures, paneling and flooring and the like in the halls and rooms of the Palace of Sports and Culture VARNA is strictly prohibited. For breach of this clause Palace of Sports and Culture VARNA reserves the right to receive compensation according to the damage and remove the offending company from ongoing exposure and its non-participation in exhibitions in the next three calendar years in the Palace of Sports and Culture VARNA.
- 4. It is authorized the placement of local lighting of the stands with lamps with power over 100 Watts only in full compliance with the requirements of the emergency fire and electrical safety. Responsibility for the technical safety of electrical power Installations of the stands lies with the Exhibitors and companies that have them built.

#### 5. Force majeure

The Exhibitor is not entitled to compensation in the event that the exhibition is postponed, canceled or terminated due to force majeure (force majeure). "Force majeure" is considered as war, natural disaster, strike and other events beyond the control of the Exhibitor and Organizer.

# IV. Final provisions

- 1. The Organizer has the right to make changes in the Terms of participation, which shall promptly notify the Exhibitor.
- 2. The general provisions of the Bulgarian Legislation will be applied in the relations between the Parties on the outstanding cases.
- 2.1. All disputes arising in connection with the implementation of the Terms and Conditions shall be resolved through negotiations. If the dispute can not be resolved the Law of the Republic of Bulgaria will be applied.

This Contract was signed in two identical and equivalent copies, one for each of the Contracting Parties.

Organizer:	Exhibitor:
(Signature and Stamp)	(Signature and Stamp)